

January 29, 2010

Dear Parents/Guardians:

The Universal Prekindergarten is a preschool program which was established by the State Education Department for all New York State School Districts. Universal Prekindergarten (UPK) is a preschool program conducted by a NYS certified teacher and an assistant in every class. The children attend five (5) half days, for 2 1/2 hours each day, for 180 days per school year, at no cost to you.

This year the Honeoye Falls-Lima Central School District will join in providing this early learning experience for the children of eligible families. Eligible families are defined as those who:

- **Live in the Honeoye Falls-Lima School District**
- Have children that will **be four years old on or before December 1, 2010**- no older
- Are able to **transport child to a prekindergarten program 5 days a week, 2 1/2 hours per day**, for the entire school year (regular attendance is mandatory) or set up care (wrap around) with the day care center.

We are in the midst of preparing for our third year of implementation (pending grant approval from New York State) and are now accepting applications. If interested, please complete the enclosed application. Upon return, **please include** the following **copies that we may keep**:

1. A copy of your child's **original birth certificate**. (If the birth certificate is not in English, we need a copy of your child's passport).
2. From the child's physician, we need
 - **A completed physical form signed or stamped** -given within the year. If accepted into the UPK program, please be aware that the school district requires a current physical **before** the child starts the program.
 - **An up-to-date record of immunizations**,
 - Results of a **lead test**
 - Plus clearance from the doctor for preschool with the physician's name and address. The physician either needs to write or type the following: **"On the basis of my findings as indicated above and on my knowledge of the named child, I find that: he/she is free from contagious and communicable disease and is able to participate in preschool at the day care."**
3. **Two proofs of district residency** (Documentation showing your name & address. Ex: mailing address on a bank statement, utility bill, magazine, etc.)
4. A telephone number where you can be reached between 8:00 a.m. and 4:00 p.m.

Please check off on the application your 1st and 2nd choice of sites for your child to attend. If you do not make a decision your child will be placed in a center that has an opening.

Our Honeoye Falls-Lima Central School District Universal Prekindergarten Advisory Board will

oversee the registration process, accept the applications, verify eligibility and place children. Parents/Guardians will be notified of the status of their child once slots have been filled through a random lottery system. Incomplete applications will not be entered into the lottery. Currently, we receive a grant to support thirty UPK students.

Thank you for your cooperation in providing the necessary information. Please call Jane Chatterton, Director at Great Expectations Child Care Center (624-5630) or Wendy McKinnon, Director at Mendon Child Care (624-2337) if you have any questions or we can assist you with completing the form.

Sincerely,

Jeanine Lupisella
Lima Primary Principal

Advisory Board Members:

Jeanine Lupisella, Lima Primary Principal
Phil Burrows, Director of Pupil Personnel Services
Amy Sinopoli, Lima Primary Academic Instructional Service Teacher
GiGi Correll, Creekside Nursery School
Christine King, Community Member
Lynn Shipe, Community Member
Jane Chatterton, Great Expectations Director
Wendy McKinnon, Mendon Child Care Director

IT IS IMPORTANT TO RETURN THE COMPLETED UNIVERSAL PREKINDERGARTEN APPLICATION BY March 1st, 2010 to Lima Primary School. You may drop it off, mail or fax it (624-7155).

TO: LIMA PRIMARY SCHOOL

**7342 College Street
Lima, NY 14485
Phone: 624-7140
Fax; 624-7155**

Check list to be completed by Parents/ Guardian:

- Copy of your child's **original birth certificate**.
- Completed physical form signed or stamped** ---given within the year
- Up-to-date record of immunizations,**
- Results from **lead test**

- Medical clearance to allow child to attend the Day Care Center required by the Office of Children and Family Services. **“On the basis of my findings as indicated above and on my knowledge of the named child, I find that: he/she is free from contagious and communicable disease and is able to participate in preschool at the day care.”**

- Two proofs of district residency** (Documentation showing your name & address. Ex.: Mailing address on a bank statement, utility bill, magazine, etc.)

- Telephone number** where you can be reached between 8:00 a.m. and 4:00 p.m.