

Effective: 7/1/08 – 6/30/09

TEACHING SUBSTITUTE APPOINTMENTS

ALISHA CESSNA K-12
2085 Doran Road
Lima, NY 14485
EMMY VALET K-12
24H Colonial Parkway
Pittsford, NY 14534

NON-TEACHING RESIGNATION

JENNIFER MARRON Paraprofessional Manor School
7342 College Street
Lima, NY 14485
Effective: 8/4/08

EMERGENCY CONDITIONAL NON-TEACHING APPOINTMENT

LORENNE MCGUIRE Paraprofessional Lima Christian School
1851 Livingston Street
Lima, NY 14485
Effective: 9/1/08
Salary: \$8.38/hr.

LINDA HOLLY Paraprofessional Lima School
11 Partridge Hill
Honeoye Falls, NY 14472
Effective: 9/1/08
Salary: \$8.38/hr.

EMERGENCY CONDITIONAL NON-TEACHING APPOINTMENT

BRIANA WELCH Lunchroom Monitor Manor School
700 Pine Trail, Apt. 14
Honeoye Falls, NY 14472
Effective: 9/10/08
Salary: \$7.25/hr.
Permanent appointment pending full fingerprint clearance

NON-TEACHING SUBSTITUTE APPOINTMENT

EVE WILLOUGHBY Lunchroom Monitor
62 Fairlea Road Secretary
Honeoye Falls, NY 14472
Effective: 9/1/08

EMERGENCY CONDITIONAL NON-TEACHING SUBSTITUTE APPOINTMENT

MYRNA WATSKIN Secretary
30 Boulder Creek Drive
Rush, NY 14543
Permanent appointment pending full fingerprint clearance

JOSEPH PIRRELLO Cleaner
41 Cascade Road
W. Henrietta, NY 14586
Permanent appointment pending full fingerprint clearance

NON-TEACHING SWIM PROGRAM SALARY (EFFECTIVE 7/7/08)

STEVEN DZINA
QUICK WATER SWIM COACH \$16.00
WELLNESS/POOL SUPERVISOR \$13.00

Approved unanimously.

4. **Open Forum**

Community member, and parent, Doug Burgasser addressed the board with his thoughts about the Monroe County League affiliation consideration. He stated that he felt an obligation to the students to provide challenges for them on the athletic fields, similar to how we challenge the same students in our classrooms, suggesting that athletics also need to be considered a learning environment. He stated that the Livingston County League is lower in classification and smaller in size. He feels that we are misleading our students and providing students a false impression of balanced competition and a minimized level of fulfillment. He shared that Tom Flood began looking at the league change 10-years ago. This is not a new issue for study. He further shared his opinion that HF-L should be competing on the same level as Pittsford, Brighton, Victor and others. He quoted Brian Donohue as saying that we should compete with these schools. He stated that it would be an insult to our students not to allow them to compete. Community member, and parent, Peter Burnett came to share with the board his disagreement with the Monroe County affiliation. In his opinion, information seems to be persuading the decision so that it seems to be a down-side to remain competing in the Livingston County League. At a recent game, Newark beat us. He shared this example to further state that records do not fully support an all-win record competing against Livingston County teams. He asked the board to look further at details regarding travel and that, all things considered, there may not be a savings in fuel, saying that any and everything can be disputed. He fears that specializing may occur, and challenge may lead to defeat. Mr. Burnett believes that the Livingston County League is competitive. He stated that some of our veteran teachers are adamantly opposed to this move. Mr. Burnett asked the board to consider this from the heart. He has not been convinced with the data, to date. He is a long term resident and has seen many athletes compete and leave with a champion heart and does not want to see that taken away.

5. **Board of Education Report**

A. Announcements

B. Action Items

1. Approval of QED Program Budget Guidelines

Motion by Mr. Willison, seconded by Mr. Stottler, to approve the QED Budget Guidelines, as presented. **Approved** unanimously.

Phil Burrows, Deputy Superintendent and PBAC Facilitator, stated that cost reallocations and reductions can be looked at, as agreed upon in previous discussion by the board. A board member stated that, with regard to prioritizing change, a statement could be strengthened and emphasized with DIU members to clarify this priority given the economic conditions we are facing.

2. Sales Tax Settlement Agreement

Motion by Mr. Stottler, seconded by Mr. Krest, to approve the Sales Tax Settlement Agreement, as presented. **Approved** unanimously.

WHEREAS, the Board of Education of the Honeoye Falls-Lima Central School District (the "Board") has received and reviewed a proposed settlement agreement ("Agreement") among Monroe County (the "County") and each of the public school districts including this District (the "Districts") in or adjacent to the County which receive a share of the County sales tax collections; and

WHEREAS, the Agreement resolves the dispute that existed between the Districts and the County regarding sales tax payments and results in restoring the traditional method of sharing sales tax collections, fully reimburses each of the District's costs of litigation (the "Sales Tax Litigation") and will result in repayment to each of the Districts of the shortfall in sales tax payments, with interest; and

WHEREAS, the Board has considered the recommendation of the Superintendent of Schools, the recommendation of the attorneys who represented the Districts in the Sales Tax Litigation and the best interests of the District; now therefore

BE IT RESOLVED as follows:

1. The Board hereby approves the Agreement and authorizes the Superintendent of Schools to execute the Agreement on behalf of this District.

2. The officers and employees of the District are authorized to execute such other documents and take such other actions as shall be necessary or appropriate to complete and carry out the terms of the Agreement.

3. This resolution shall take effect immediately, subject only to approval of the Agreement by each of the other parties thereto.

It was clarified that, Monroe County will begin paying the district what we should be getting in January 2009, and then in January 2010, they will begin to pay back from the intercept shortfall, and continue on a payment schedule over a period of 5-years, with interest. Page two of the agreement details the payment schedule and what the district should be receiving. Page three of the agreement details payment of the shortfall.

3. Rotenberg & Co. LLP, Contract for Services

Motion by Mr. Willison, seconded by Mr. Allan, to approve the contract for services with Rotenberg & Co., LLP, as presented. **Approved** unanimously.

Background:

This contract establishes guidelines to confirm the understanding of the terms and objectives of our engagement with Rotenberg & Co. LLP, and the nature and limitation of the services they will provide the Honeoye Falls-Lima Central School District for the fiscal year ending June 30, 2009.

Action:

Board approval of Contract for Services by Rotenberg & Co. LLP, to perform a risk assessment of the District's internal control processes and procedures. This assessment will include the following procedures:

- Review internal control processes and procedures and related findings with responsible parties that were documented during the fye 2008 risk assessment. Revise and update.
- Identify process areas that were not addressed in the fye 2008 risk assessment, if any. Conduct interviews and document findings.
- Update risk assessment report.
- Discuss report with Audit Committee.
- Attend Audit Committee meetings during the year as requested.

Ed Johnson, Director of Finance and Operations clarified for the board that this will be the third year of our cycle in the contract. It is the same price that we paid last year.

4. Monroe #1 BOCES, Special Election – Voting and Ballot

Motion by Mrs. Hunt, seconded by Mr. Gaffin, to approve the Monroe #1 BOCES, Special Election – Voting and Ballot, as presented. 8 Yes, 0 No, 0 Abstained. **Approved** unanimously.

Background:

Raymond Reward (the BOCES board representative from East Rochester) resigned as a BOCES board member. A special election is required to fill the vacancy created by his resignation.

East Rochester has nominated James Schwender as a candidate for that position. Attached is a copy of Mr. Schwender's resumé for your review.

Margaret Markham, BOCES Board President, has designated September 15 as the date on which the Board of Education of each component district may vote for the election of Mr. Schwender. Our board may vote at a regular meeting or special meeting on or before September 15.

Resolution/Ballot

RESOLVED: to cast one vote for the election of James Schwender, resident of the East Rochester Union Free School District, as a member of the Monroe #1 BOCES Board for a term of office which will begin on September 25, 2008 and end on June 30, 2010.

5. **Contracts for UPK Program**

Motion by Mr. Willison, seconded by Mr. Gaffin, to approve the contracts for the Universal Prekindergarten Program, as presented. **Approved** unanimously.

Background:

The New York State grant for Universal Pre-kindergarten requires us to establish written agreements consistent with grant requirement when an agency provides the prekindergarten services receiving funds. The two agencies who submitted successful program proposals and were approved by the UPK Advisory Committee were Kindercare Learning Center and The Mendon Childcare Center. The language of the written agreement was based on models provided by the State Education Department and other school districts. The language of the agreement was reviewed by our insurance agency, NYSIR, and our board attorney.

A board member asked if there were only two providers who chose to apply. Jeanine Lupisella, Lima Primary Principal, verified this to be true, but stated that several additional providers are considering applying next year.

D. **Discussion Items**

1. **Old Business**

There was no discussion of old business.

2. **New Business**

a. **Proposed 2008-09 Budget Calendar**

Phil Burrows, Deputy Superintendent and PBAC Facilitator, clarified that the 2008-09 Budget Calendar is patterned after the same timeline as last year. He further stated that our school and board attorney makes certain that we operate within all timeline requirements.

E. **Reports and Communications**

1. **MCSBA Legislative Committee Update**

Bob Willison, Board of Education Vice President and Legislative Committee Representative, had no report from the Legislative Committee

Dick Rasmussen, Board President, announced that tomorrow is the first meeting for the MCSBA Information Exchange. Dick asked for topics of interest that our board members would like to see addressed. A suggestion was made regarding training on shared services from the state – a request for further information about which services can be shared and what opportunities might be out there for us, would be appreciated. Another suggestion was to ask what other districts have done to reduce paper, not just in relation to the board of education but for all information being shared within a school setting. A request was made for information about green schools and what opportunities might be available.

2. **Recruitment Report**

The report on Recruitment & Hiring will not be discussed this evening. The report will be moved from this agenda and placed on the agenda for 10/07/08.

6. **Superintendent's Report**

A. **Announcements**

Dr. Kavanaugh reported on the following:

- Earlier today, a beautiful ceremony was held by the swim team to pay tribute to Martha Trott. A plaque at the pool and an annual courage award were established in her memory.
- On the September 15th, the girl's soccer team will dedicate their game to Kendall Willey. Donations for pink ribbons will go to Camp Open Arms.
- The Buchanan Brothers Memorial Run will take place on Sunday September 28, from 9:00am-11:00am. A committee, comprised of friends, neighbors, family and co-workers of the Buchanan family, organized this 5k run to provide a forum for participants, volunteers and observers to remember Brandon and Cameron, celebrate their lives, and help raise funds for two educational scholarships that were created in their names. For more information, please visit the web-site: www.buchananbrothersmemorial.com.
- Opening Day was a success. Special thanks to Dick Rasmussen for assisting with the events of the morning. The theme this is year is "Staying True to our True North". A message was shared with staff that, what we do and say should be aligned with what we truly value. The message suggested that taking time to reflect will help to clarify what we truly value.

- The Rochester Business Journal report was just released, reporting our 2006-07 achievement data, percentage of diplomas and SAT scores. A hand-out was provided showing that HF-L ranked #1 for Regents Diplomas; #2 for Math Regents scores and #10 for English Regents. HF-L ranked consistently at #3 for average SAT scores in Reading, Writing and Math, as well as for the percentage of students attending a 4-Year College. With regard to the mastery rates in English, HF-L did not fare as well, but it was recognized that Renee Williams, Assistant Superintendent for Instruction, Mary McNamara, 6-12 Curriculum Coordinator and Lisa Moosbrugger, K-5 Curriculum Coordinator, have supported changes over the past year, and presently HF-L is ranked #2 as a result of their efforts and those of staff.
- Renee Williams is working to create a partnership with GCC for new college level course opportunities. Dr. Kavanaugh will be attending a meeting later this month with Nazareth College regarding a new urban-suburban partnership with RCSD and suburban schools to create a new regional school on the campus of Nazareth College. Participation will be via lottery for RCSD and application for suburban students.
- High School focus group results were provided in the update packet. Parents showed strong support for high expectations, asked for more rigorous coursework. They were supportive of the direction in the strategic plan.
- A Global Café Planning event is scheduled for Thursday September 18th, at 5pm, in the Board of Education Room. All board members are invited to participate with the planning of our next event, which will be interactive with student participation. Diversity, technology for global connections and how we serve others in our communities, will be our focus. Please let us know if you would like to participate.
- The Board of Education will hold a mini-retreat. October 14 has been tentatively reserved, from 6-9pm at the Mendon Country Club. It was discussed that this date does not work for board member, Hal Gaffin, as he will be unavailable on this date and would like to be present. An alternate date of Tuesday, October 28 will be considered. Confirmed information will follow.

B. Business Office Reports

1. Treasurer's Report. **Motion** by Mrs. Hunt, seconded by Mr. Gaffin, to accept the Treasurer's Monthly Report for the period from June 1, 2008 to June 30, 2008 as presented.

Type of Fund	Revenues	Appropriations	Balance
General Fund	\$2,860,573	\$6,066,047	\$6,500,775
* Reserved Cash			\$3,909,874
School Lunch Fund	\$63,324	\$105,806	\$8,458
Special Aid Fund	\$35,642	\$716,772	\$643,830
Trust & Agency	\$3,214,860	\$3,241,318	\$876,346
Capital – Construction	\$0	\$0	\$42
Capital – Buses	\$44	\$0	\$51,156
Debt Services	\$181	\$0	\$197,032

Approved unanimously.

Ed Johnson, Director of Finance and Operations, stated that this is a preliminary report. An external audit will begin next week by Ray Wager's firm. A meeting regarding reserves will take place next week with the Reserves Committee Chair, Bob Willison.

Ed stated that some samples of new reporting formats may be available within the next cycle, or in approximately 2-weeks from now.

C. Old Business

There was no discussion of Old Business.

D. New Business

1. Consensus Agenda Items to be voted on
Approval of Minutes of the August 26, 2008
Approval of Personnel

7. **Questions from Audience Regarding Agenda Items**

There were no questions from the audience regarding agenda items.

8. **Adjournment**

Motion by Mr. Allan, seconded by Mr. Willison, to adjourn the meeting at 7:58 p.m.

All documents that are "duly made a part of these minutes" are kept in a supplemental file that corresponds with today's minutes.