

TEACHING SUBSTITUTE APPOINTMENTS

MARILYN BERKEBILE K-12
7 Holly Hill
Honeoye Falls, NY 14472
LYNNE CRAWFORD K-12
6265 Centerfield Road
Canandaigua, NY 14424
WENDY GREER K-12
287 Cheese Factory Road
Honeoye Falls, NY 14472
COLE PALEN K-12
500 Phelps Road
Honeoye Falls, NY 14472
KELLY POWELL K-12
1147 Dalton Road
Honeoye Falls, NY 14472
LORENA STABINS K-12
23 Delancey Court
Pittsford, NY 14534
NATASHA SVRCHEK K-12
140 S. Fitzhugh Street, Apt. 2
Rochester, NY 14608
ELIZABETH WILLIS K-12
4133 Clover Street
Honeoye Falls, NY 14472

NON-TEACHING RETIREMENT

ROBERT WOODRUFF Hall Monitor High School
43 Sycamore Drive
Avon NY 14414
Retirement Date Effective: 6/30/09

LONG TERM NON-TEACHING SUBSTITUTE APPOINTMENT

BARBARA BENIAMINO Paraprofessional Manor School
10 Drumlin View Drive
Mendon, NY 14506
Effective: 4/15/09 – 6/30/09

NON-TEACHING SUBSTITUTE APPOINTMENT

SUSAN GAYNOR Paraprofessional
1731 Parkside Place
Lima, NY 14485
Salary: \$8.38/hr.
Effective: 4/1/09
JAMES VANMAAREN Cleaner Buildings and Grounds
14 Stoney Ridge Drive
Honeoye Falls, NY 14472
Salary: \$7.50/hr.
Effective: 5/27/09
AMANDA LEACH Food Service Helper Food Service
7026 Rush Lima Road
Honeoye Falls, NY 14472
Salary: \$7.50/hr.
Effective: 5/4/09

EMERGENCY CONDITIONAL NON-TEACHING SUBSTITUTE APPOINTMENTS

CAROLYN BURNS Bus Monitor Transportation
24 Ashmoor Drive
Avon, NY 14414
Salary: \$7.50
Effective: 5/13/09
(Permanent appointment pending full fingerprint clearance)
MATTHEW HOCKENBRUCKNER Cleaner Buildings and Grounds
88 East Street
Honeoye Falls, NY 14472
Salary: \$7.50/hr.
Effective: 5/27/09
(Permanent appointment pending full fingerprint clearance)
PHILLIP BOWEN Cleaner Buildings and Grounds
7246 Kober Drive
Lima, NY 14485
Salary: \$7.50/hr.
Effective: 5/27/09
(Permanent appointment pending full fingerprint clearance)
SEAN MURRAY Cleaner Buildings and Grounds

2041 Lake Avenue
Lima, NY 14485
Salary: \$7.50/hr.
Effective: 5/27/09
(Permanent appointment pending full fingerprint clearance)
CHRISTOPHER ROWE Cleaner Buildings and Grounds
P.O. Box 393
7042 West Main Street
Lima, NY 14485
Salary: \$7.50/hr.
Effective: 5/27/09
(Permanent appointment pending full fingerprint clearance)
LINDSAY ROWE Cleaner Buildings and Grounds
P.O. Box 393
7042 West Main Street
Lima, NY 14485
Salary: \$7.50/hr.
Effective: 5/27/09
(Permanent appointment pending full fingerprint clearance)
ERIC RABIDOUX Cleaner Buildings and Grounds
9 Rolling Plains E
Honeoye Falls, NY 14472
Salary: \$7.50/hr.
Effective: 5/27/09
(Permanent appointment pending full fingerprint clearance)
JESS HOLTJE Cleaner Buildings and Grounds
3142 Plank Road
Lima, NY 14485
Salary: \$7.50/hr.
Effective: 5/27/09
(Permanent appointment pending full fingerprint clearance)
DANIEL LEFEVRE Cleaner Buildings and Grounds
29 Gravel Hill Lane
Honeoye Falls, NY 14472
Salary: \$7.50/hr.
Effective: 5/27/09
(Permanent appointment pending full fingerprint clearance)
NON-TEACHING STUDENT APPOINTMENT
MASON TYRELL Lifeguard/WSI Aide
50 Hawks View
Honeoye Falls, NY 14472
Salary: \$7.25/hr.
Effective: 5/27/09
ERIN OLIN Lifeguard/WSI Aide
2784 Rush-Mendon Road
Honeoye Falls, NY 14472
Salary: \$7.75/hr.
Effective: 5/27/09
CAROLINE STANKAITIS Lifeguard/WSI Aide
24 Hiram Way
Honeoye Falls, NY 14472
Salary: \$7.35/hr.
Effective: 5/27/09
EMILY WIEGAND Lifeguard/WSI Aide
38 Papermill Street
Honeoye Falls, NY 14472
Salary: \$7.25/hr.
Effective: 5/27/09
JOSEPH ECKERT Lifeguard/WSI Aide
41 Junction Road
Honeoye Falls, NY 14472
Salary: \$9.00/hr.
Effective: 5/27/09

- D. Approval of Committee on Special Education Recommendations
- E. Approval of Committee on Preschool Special Education Recommendations

Approved unanimously.

Congratulations to Woody on his retirement.

6. **National History Day Award**

On May 1, 2009, Michael Tarantelli won first place for his senior individual exhibit at the New York State History Day Competition in Cooperstown, New York. Due to his success at the State level, he is advancing to national competition on June 14, 2009 at the University of Maryland at College Park. This is quite an honor for Mike and his advisor, Christine Preston, Grade 8 Social Studies teacher.

Christine Preston introduced Mike Tarantelli to the Board of Education and spoke about the essential skills gained by learning and working in this program. Michael has been working in the program and has gone to national competition in New York State. He took first place this year. Michael has learned to deal with primary documents, secondary documents, reach out to archivists, and conduct interviews. Mike reported that he has been offered an internship for a book project and can see that he will be applying the skills that he has learned as he continues on in life. Chris reported that Michael's project may be taken as a permanent exhibit because of quality of his work. Chris stated that she has had groups participating in the competition from Middle School for several years. A board member asked how Mike arrived at the truth in his presentation with the plethora of information on the subject. Mike stated that the one to one communication has been most valuable. In fact, a friendship with an interviewee has now formed as a result. Mike reported that internet research did not present any primary resources for his project. Instead, he searched for and used books, people and then secondary resources.

The Board President congratulated Mike on this achievement and encouraged him to pursue his passions and thanked him for sharing his presentation and experiences.

7. **Student Board Member Update** – Jyothi Purushotham was not in attendance at the meeting.

8. **Open Forum**

There was no discussion during the open forum period.

9. **Board of Education Report**

A. Announcements

Dick Rasmussen spoke about HF-L PTA and Booster groups having an opportunity to speak to the board at one of their two meetings in June. He encouraged Board members to reach out to the various groups to extend this offer.

1. Capital Project Update

Bob Roberts, of Campus Construction, spoke about ongoing efforts at all buildings and once again, complimented the staff for their cooperation and flexibility in working with various contractors in the buildings.

2. Master Facilities Update

Mike Ebertz of SEI Design, Inc., explained that thatching on the drawings provided to indicate differentiation in Phase A and Phase B of the project. In response to a question about the start date of the second phase, Mike indicated that in either 2014 or 2018, the project would begin. Dr. Kavanaugh stated that the goal has been to maintain no local cost to taxpayers. Jeff Smith of Municipal Solutions, has talked about the possibility of no local cost impact. Jeff stated that during the last session, questions came together about what to do with capital reserve funds that have no cost impact. SED approval would be approximately April 15, 2011 as a start date assuming the ratio remains at the same percentage. Ninety-five percent of activity would remain aid eligible. Capital reserves would be used at this point until state aid becomes available. The variable rate will begin at 4.24% and ends at 4.6%. Jeff spoke about budgetary impacts at the federal level and the inflationary impacts that may be ahead. There is a chance that the district may not spend the full capital reserve. Interest savings have been seen in the past, but no promises can be made in the present economy. Transfers can be made, once approved by the voters, to move into capital projects account so that interest can be earned on investments over a period of months. Strategies will be clarified once the economic climate is better known at each period of time. Initial estimates with use from reserve funds over 9-10 years would assist in creating no local cost impact to residents and taxpayers.

Ron Mendrick arrived at 8:00pm

Jeff suggested looking in more detail at debt service loads. The goal is to keep a stable debt service line. Both phases could see a no cost impact on the residents. Capital reserves being used in a perpetual mode can be accomplished, but it takes time. Keeping in tune with what is happening with state aid will be critical over the years ahead. Ed Johnson added that long range planning allocates dollars through facility inspection surveys every five years. Each component and use of remaining life is looked at. This planning should minimize any major expenditures.

Mike Ebertz stated that he will bring back to the next meeting a summary of what has been looked at, including pros and cons of handling the entire project in one or two phases.

3. Financial Advisor Contract Update

Motion by Mr. Mendrick, seconded by Mr. Krest, to approve the Financial Advisor Contract Update, as presented.

Approved unanimously.

4. Capital Project Change Orders

B. Audit Committee

1. Claim Auditor's Report

Motion by Mr. Stottler, seconded by Mr. Allan, to approve the Claim Auditor's Report, as presented.

Approved unanimously.

Hal Gaffin reported that the Audit Committee reviewed the report in a meeting earlier in the evening and stated that there are very few citations with no repeat offenders.

C. Action Items

1. Second Review of revised AUP Policy

Motion by Mr. Krest, seconded by Mr. Allan, to approve the Second Review of the revised AUP Policy, as presented. **Approved** unanimously.

D. Discussion Items

1. Old Business
There was no discussion of old business.
2. New Business
There was no discussion of new business.

E. Reports and Communications

1. Diversity Committee Report

Phil Burrows, Deputy Superintendent, spoke about some positive initiatives taking place with regard to Diversity in the district. Phil thanked the board for their visionary leadership and recognized the Magna Award accepted by Dick Rasmussen, on behalf of the District recently. The Diversity Task force is a dedicated group of individuals that are commended and appreciative of the direction of the district. Experiences of the students have changed over time, for example some curricular changes through the celebration of arts resulted in changes at Cougar Creations this year. Areas of change still need to be considered for our gay and lesbian students as related to awareness of the mosaic of diversity. Mary McNamara was on hand to answer questions as well. A board member asked if the program with the inner city school district (Urban Suburban Program) is under way at this point. Mary indicated that it is not, but spoke about the exchanges with School 38 Rochester City School District with tutoring services provided by HF-L students. School 39 of the Rochester City School District is beginning to collaborate by joining a science and literacy project with grade 6 teachers from both districts. Kids Bridge Program is what this is called. A Cultural Broker program with concentrated facilitation over a six week period of time has been developed and is intended to carry forth with leaders of each group back to their departments.

10. **Superintendent's Report**

A. Announcements

Dr. Kavanaugh reported on the following items:

- Olivia Graham, HF-L student was recognized as the Lilac Festival Queen.
- She recently attended the Outstanding Senior recognition dinner honoring Jennifer Gay and her parents.
- Karen Waldren Johnson is seeking grants for a garden project at Middle School and for other green initiatives. She is passionate on sustainability efforts.
- The Wellness Center participation numbers were provided in a hand out. Renee Williams stated that there are several efforts under way to promote the center and use of the pool. Enhancements have been made within budget guidelines.
- Senior Prom was held at Artisan Works and was well attended.
- Mike O'Laughlin, District BOCES #2 Superintendent, passed away. He was instrumental with implementation of MARSS data services among many other things.

B. Business Office Reports

1. Treasurer's Report.

Motion by Mrs. Hunt, seconded by Mr. Stottler, to accept the Treasurer's Monthly Report for the period from April 1, 2009 to April 30, 2009, as presented.

Approved unanimously.

The Treasurer's Report was reviewed earlier in the evening by the Audit Committee.

2. Extra Classroom Financial Statements

Motion by Mr. Krest, seconded by Mr. Allan, to approve the Extra Classroom Financial Statements as presented. **Approved** unanimously.

No discussion.

3. Food Service Quarterly Report

Motion by Mr. Mendrick, seconded by Mrs. Hunt, to approve the Food Service Monthly Report, as presented.

Approved unanimously.

Kathy Palmer provided her financial report and asked for questions. Kathy reported that serving dates during March are higher than February or April, due to school breaks. Kathy spoke about the many changes in the Manor School. She brought with her, poster boards to showcase the changes with the use of funds from various grants. She is starting to concentrate on the breakfast program by incorporating the academic schedule into the breakfast program. Students have an opportunity to eat breakfast during a break which was not available previously. Kiosk carts may be available in the hallways and possibly the addition of a traveling cart during study halls to add some growth to the program. An after school program with a sports study hall is also a consideration to enhance sales, where snacks are available for purchase. Kathy spoke about the possibility of adding a coffee kiosk for students and staff at the High School.

4. Food Service Analysis of Lunch Prices

Ed Johnson spoke about the concentrated effort on looking at the full year internal bookkeeping to even out fluctuations and provide a consistent picture with assurance on number of serving days. Gross revenue and allocations will be based on the larger picture. A suggestion to increase lunch prices is based on several variables and calculations around the number of serving days. Kathy spoke about academic testing days and how they kept the deli station open this year. It was profitable and appreciated by students. There was another suggestion to think about when students come back to school prior to school starting, for athletics, etc., to have kiosks available. Large group field trips do not

tend to be areas which can be targeted for food purchase prior to travel, as suggested by a board member.

Kathy clarified that ala carte and catering are where most profits are seen, as opposed to state reimbursements.

Motion by Mr. Krest, seconded by Mr. Allan, to approve the Food Service Analysis of Lunch Prices as presented. **Approved** unanimously.

C. Old Business

There was no discussion of old business.

D. New Business

1. Consensus Agenda Items to be voted on

Approval of Minutes of the May 12, 2009 Board Meeting

Approval of Bill Schedule # 9

Approval of Personnel

Approval of Committee on Special Education Recommendations

Approval of Committee on Preschool Special Education Recommendations

2. Gifts to School

Motion by Mr. Allan, seconded by Mr. Mendrick, to accept the following gifts to the school District.

Approved unanimously.

Microscope and Oscilloscope

Athletic Supplies

Yard Hydrate Installation

PortaPhone Play Caller System

3. Disposal of District Property

Motion by Ron, seconded by Linda, to approve the Disposals of District Property, as presented.

Approved unanimously.

a. Apple Laptop Bags.

b. Powermatic Planer and Spindle Sander.

11. **Questions from Audience Regarding Agenda Items**

There were no questions from the audience regarding agenda items.

12. **Adjournment**

Motion by Mr. Mendrick, seconded by Mr. Krest, to adjourn the meeting at 9:25p.m.

All documents that are "duly made a part of these minutes" are kept in a supplemental file that corresponds with today's minutes.

Rhonda Schaefer, Clerk of the Board of Education